



SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES & TECHNOLOGY

THIRUVANANTHAPURAM—695 011, INDIA.

(An Institute of National Importance under Govt. of India)

Phone—(91)0471—2443152 Fax—(91)0471—2446433, 2550728

Email-sct@sctimst.ac.in Web site—www.sctimst.ac.in

ROLL NUMBER

**WRITTEN TEST FOR THE POST OF ASST. OFFICER (PURCHASE) – A To B**

DATE: 25/09/2024

TIME: 9.30 To 10.30 AM

DURATION: 60 MINUTES

Total Marks: 50

**INSTRUCTIONS TO THE CANDIDATES**

1. Write your Roll Number on the top of the Question Booklet and in the answer sheet.
2. Each question carries 1 mark.
3. There will not be any Negative Marking.
4. Write legibly the alphabet of the most appropriate answer (A, B, C or D) in the separate answer sheet provided.
5. Over-writing is not permitted.
6. Candidate should sign in the question paper and answer sheet.
7. No clarifications will be given.
8. Candidate should hand over the answer sheet to the invigilator before leaving the examination hall.

Signature of the Candidate

*Kan*  
MS 25/9/24

**MFCP ASSISTANT OFFICER - SEPTEMBER, 2024**

1. In case of direct recruitment, -----percent of the total number of vacancies to be filled up by direct recruitment, in the cadre strength in each group of posts shall be reserved for persons with bench mark disabilities.  
A. Two                      B. Three                      C. Four                      D. Five
2. As per CCS (Conduct Rules) which of the following acts, conduct and commissions of an employee amounts to misconduct?
  - i. Habitual late attendance.
  - ii. Strike, picketing, gherao, striking work or inciting others to strike work in contravention of the provisions of any law, or rule having the force of law.
  - iii. If the act or misconduct of the employees makes it unsafe for the employer to retain him in service.
  - iv. Habitual absence without permission and overstaying leave.A. ii and iii              B. i, ii and iv              C. ii, iii and iv              D. i, ii, iii and iv
3. If an employee or his family avails LTC independently, then the return of each group should be completed within ----- months from the commencement of that group's outward journey.  
A. Two                      B. Four                      C. Six                      D. Nine
4. The chairperson of the Public Grievance Committee of the Institute is  
A. Dr. Kavita Raja                      B. Dr. Harikrishna Varma  
C. Dr. Thomas Koshy                      D. Dr. Narayanan Namboodiri
5. The Director shall be the Chief Academic and Executive Officer of the Institute and shall exercise such powers and discharge such functions as are specified in-----of SCTIMSTACT, 1980  
A. Schedule I                      B. Schedule II  
C. Schedule III                      D. Schedule IV
6. If an academic staff avails sabbatical leave for 6 months, then he shall execute a bond for an amount of Rs. -----  
A. Two lakhs                      B. Three lakhs                      C. Five lakhs                      D. None of these
7. -----days/months of special maternity leave to females employees of the Institute may be granted in case of death of a child soon after birth/still birth.  
A. 60 days                      B. 90 days                      C. 4months                      D. 6 months
8. Which of the following course does not come under digital mandatory course available in the Integrated Government Online Training Karmayogi Platform (iGOT)?  
A. Introduction to Emerging Technologies  
B. Data Driven Decision Making  
C. Yoga Break at Workplace  
D. Right to Information Act



9. Standing Technology Development Committee Shall meet at least  
 A. Once in 2 months      B. Once in 3 months  
 C. Once in 6 months      D. Once in every year
10. An employee can avail computer advance for -----times in his entire service.  
 A. two      B. three      C. five      D. seven
11. Which of the following statement is **not** correct for "Family" with regard to claiming Leave Travel/Home Travel Concession? Family means  
 A. Wife /husband wholly dependent of the employee  
 B. Sisters and brothers residing with and wholly dependent on the employee  
 C. Two unmarried children or stepchildren wholly dependent on the employee  
 D. Widowed sisters residing with wholly dependent, provided their parents are not alive or are themselves wholly dependent on the employee.
12. The president may, at any time, call a meeting of the Institute and shall do so if a requisition for that purpose is presented to him in writing by not less than -----members specifying the subject of the meeting proposed to be called.  
 A. Seven      B. eight      C. nine      D. ten.
13. The rent of Guest House at Kumarapuram campus w.e.f 01.03.2024 is -----  
 A. Rs.410/-      B. Rs. 430/-      C. Rs. 450/-      D. Rs. 470/-
14. Dress allowance of Rs-----per annum shall be credited to the salary of eligible employees directly once a year.  
 A. Rs.5000/-      B. Rs. 6000/-      C. Rs. 7000/-      D. Rs. 9000/-
15. In case where no charge-sheet is issued, the total period under suspension or deemed suspension, as the case may be, including any extended period shall not exceed, -----days from the date of order of suspension, if disciplinary proceedings are contemplated or are pending against the government servant.  
 A. 260      B. 270      C. 180      D. 90
16. In the selection of Associate Dean [Inter-Institutional and Inter-Disciplinary affairs] regarding the minimum years of service remaining within the Institute is..... Years.  
 A. 5 years      B. 3 years      C. 2 years      D. 7 years
17. With effect from 01.07.2019 ESI employee's contribution rate is ----- of the wage.  
 A. 1%      B. 3%      C. 3.25%      D. 0.75%
18. The Government of India enacted the sexual harassment of women at workplace (prevention, prohibition and redressal) Act, 2013 on .....  
 A. April 23, 2013      B. April 20, 2013      C. April 15, 2013      D. April 10, 2013

19. The Chief Information Commissioner shall hold office for a term of ..... from the date on which he enters upon his office and shall not be eligible for reappointment.  
A. 3 years      B. 5 years      C. 2 years      D. 7 years
20. With effect from 01.01.2024, under TA rules Officers drawing pay level 9 to 11 shall be entitled for reimbursement of hotel accommodation up to .....  
A. 2813/day      B. 938/day      C. 5625/day      D. 4375/day
21. PRAN stands for  
A. Permanent Resident Account Number      B. Permanent Retirement Account Number  
C. Permanent Residuary Account Number      D. Pension Regulatory Account Number
22. As per the Union Budget 2024-25, Standard Deduction under the New Tax Regime for the Financial Year 2024-25 will be  
A. Rs. 50000/-      B. Rs. 25000/-      C. Rs. 75000/-      D. Rs. 35000/-
23. LTC for anywhere in India for the block year 2022-25 can be availed with grace period  
A. 31/12/2025      B. 31/12/2026      C. 31/03/2026      D. 31/03/2025
24. House Rent Allowance for XYZ class cities as on 01/09/2024 is  
A. 27%, 18%, 9%      B. 30%, 20%, 10%      C. 24%, 16%, 8%      D. 25%, 20%, 15%
25. Non Practicing Allowance is ---% of Basic pay  
A. 25%      B. 10%      C. 15%      D. 20%
26. Employees of Autonomous Bodies, covered under NPS are eligible for gratuity at the time of retirement under which of the following?  
A. CCS (Pension) Rules, 1972      B. CCS (Pension) Rules, 1971      C. Payment of Gratuity Act, 1972      D. Payment of Gratuity Act, 1971
27. Cost of Furniture purchased during a financial year will be accounted in  
A. Furniture Account      B. Asset Account      C. Expenditure Account      D. Profit and Loss Account
28. Goodwill is \_\_\_\_\_ asset  
A. Tangible      B. Intangible      C. Fixed      D. Current
29. Depreciation rate for Furniture is  
A. 15 %      B. 20%      C. 25%      D. 10%
30. For Consultancy Services, rate at which TDS to be deducted is  
A. 1%      B. 2%      C. 10%      D. 20%
31. What is the maximum cost of a house for which House Building Advance can be availed?  
A. Rs.50 lakh      B. Rs. 75 lakh      C. Rs. 25 lakh      D. Rs. 1 crore
32. What is the interest rate of House Building Advance sanctioned on or after 01.04.2022  
A. 8.9%      B. 7.9%      C. 7.1%      D. 8.1%



33. Nursing Allowance applicable as on 01/09/2024 is  
 A.Rs. 7200/- p.m.      B.Rs. 1800/-p.m.      C. Rs. 8200/- p.m.      D. Rs. 9000/- p.m.
34. Balance Sheet reflects the  
 A. Assets and Equities      B. Financial position of an entity      C. Receivables and payables  
 D. Liabilities and Capital
35. Income and Expenditure statement is prepared by  
 A. Business entities      B. Non Business Entities      C. Non-profit making entities  
 D. None of the above
36. Which of the following statement is incorrect with respect to the Public Procurement Policy for Micro and Small Enterprises (MSEs)?  
 A. Micro and Small Enterprises (MSEs) registered under Udyam Registration are eligible to avail the benefits under the policy  
 B. MSEs are eligible for relaxation in prior turnover and prior experience criteria during the tender process, subject to meeting of quality and technical specifications  
 C. In a particular tender process, MSEs quoting price within the price band of L1 + 20% shall be allowed to supply a portion of the requirement, if they match the L1 price.  
 D. MSEs are not eligible for exemption from paying applicable Performance Bank Guarantee, when a particular tender is awarded to the firm.
37. Under the amended Public Procurement Policy for MSEs, Order 2012, the Central Government Ministries/ Departments/ Public Sector Undertakings shall procure a minimum of \_\_\_\_\_ per cent of their annual value of goods or services from MSEs. (In accordance with General Financial Rules, 2017, Rule 153-(ii))  
 A. 15%      C. 25%  
 B. 20%      D. 20%
38. The 'local content' (in percentage) requirement to categorize a supplier as a 'Class-I local supplier' is a minimum of -----  
 A. 20%      C. 40%  
 B. 30%      D. 50%
39. In normal cases, as per the prevailing rules, no Global Tender Enquiry shall be invited, if the procurement value(estimate) is less than or equal to \_\_\_\_\_  
 A. Rs.100 crores      C. Rs.250 crores  
 B. Rs.200 crores      D. Rs.125 crores
40. As per MPG Clause No.4.13, Direct Procurement by a Purchase Committee, is used for procurements valued above Rs. \_\_\_\_\_ and upto Rs. \_\_\_\_\_  
 A. Rs.50,000/-, Rs.5,00,000/-      C. Rs.25,000/-, Rs.5,00,000/-  
 B. Rs.25,000/-, Rs.2,50,000/-      D. Rs.50,000/-, Rs.2,50,000/-
41. Integrity Pact is being incorporated in the procurements/contracts by the Institute above a threshold value of \_\_\_\_\_  
 A. Rs.75 lakhs      C. Rs.2 crores  
 B. Rs.1 crore      D. Rs. 50 lakhs
42. Age of Independent External Monitors should not be more than \_\_\_\_\_ years at the time of appointment in a particular organization.

- A. 60  
B. 65
- C. 70  
D. 68
43. As per Clause No. 10.4 of MPG 2024, Small value scrap such as wastepaper or industrial sweepings, and so on, up to a value of Rs. \_\_\_\_\_ in each case, may be sold directly to the local scrap dealers on a summary quotation basis.
- A. 25,000/-  
B. 15,000/-
- C. 10,000/-  
D. 5,000/-
44. Sale through the e-auction portal or a tender for disposal or traditional public auction may be resorted to for scrap value above Rupees Four lakh. E-Auction should be the preferred mode for such scrap disposals. SCTIMST is using the e-Auction platform of which of the following
- A. NIC  
B. MSTC
- C. Indian Railways  
D. KEONICS
45. Performance Security must be submitted by Seller to the Buyer within how many days of award of contract on GeM.
- A. 15 days  
B. 30 days
- C. 10 days  
D. 14 days
46. Rule 29 of GEM General Terms and Conditions is about,
- A. One Bid per Bidder  
B. Incident management Policy on GeM  
C. Grounds for Administrative Action  
D. Limitation of Liability:
47. As per Clause No. 4.17.2 (6)(a), the GeM portal shall be utilized by the Government buyers for direct online purchases up to Rs.50,000/- through any of the available suppliers on the GeM, meeting the requisite quality, specification, and delivery period. In the case of automobiles, what is the ceiling limit for direct procurement
- A. Rs.30 lakhs  
B. Rs.50 lakhs
- C. Rs.25 lakhs  
D. No ceiling limit
48. As per the rules of the Institute, the CAMC rate shall not exceed 5% of the equipment cost with escalation of CAMC amount @ 5%. This escalation is permitted \_\_\_\_\_
- A. Once in three years  
B. Annually
- C. Once in two years  
D. Once in five years
49. As per the rules of the Institute, what is the retention period of files related to the procurement of Equipments
- A. 7 years  
B. 10 years
- C. 12 years  
D. permanent
50. A Rate Contract should typically be for one year for stable technology products. However, in exceptional cases, a shorter or longer period of not more than \_\_\_\_\_ years may be considered
- A. 3 years  
B. 2 years  
C. 4 years  
D. 5 years

**ANSWER KEY MFCP ASSISTANT OFFICER – SEPTEMBER, 2024**

1	C	26	C
2	D	27	A
3	C	28	B
4	B	29	D
5	C	30	C
6	D	31	D
7	A	32	C
8	D	33	D
9	D	34	B
10	C	35	C
11	B	36	C
12	A	37	C
13	C	38	D
14	A	39	B
15	B	40	A
16	B	41	B
17	D	42	C
18	A	43	B
19	B	44	B
20	A	45	A
21	B	46	A
22	C	47	D
23	B	48	A
24	B	49	B
25	D	50	B

Key:-  
MS. 25/9/24